

Head of Support Functions M/F

Microfinance Bank – Nigeria

Advans created La Fayette MFB (Advans Nigeria) in 2012. The MFI has seven branches including five in Ibadan and plans to continue its expansion to cover other regions in Oyo State. Its objective is to target MSMEs that lack access to credit and financial services in order to run their businesses. As part of its continuing growth strategy, La Fayette MFB is looking for a Head of Support Functions who will join Advans Nigeria's teams at its head office in Ibadan and Lagos.

The assignment will last from 18 to 24 months.

The Advans Group

Advans was created in 2005 with a group of major international Development Finance Institutions (BEI, KfW, FMO, FISEA (AFD Group), IFC and CDC). Advans' mission is to respond to the need for financial services of Micro, Small and Medium-sized Enterprises (MSMEs) and other populations that have ill-adapted, limited or no access to formal financial services, through providing tailored financial services in a sustainable and responsible manner.

The Advans group currently spans the following countries: Cambodia, Cameroon, Côte d'Ivoire, Democratic Republic of Congo, Ghana, Myanmar, Nigeria, Pakistan and Tunisia. Advans International, as head office of Advans Group, supervises each Advans network affiliate and provides technical as well as financial support. Advans MFIs serve over 750,000 clients, for an outstanding loan portfolio of over EUR 770 million and total deposits of over EUR 400 million; the group also employs almost 6,500 staff.

Role and Responsibilities

The Head of Support Functions works closely with the CEO. He/she will contribute to making informed strategic choices to ensure the Institution's sustainable and profitable growth. In this capacity, he/she shall:

- Support the CEO in developing the Institution according to the strategy and business plan defined with Advans's board of directors, and report on the results and progresses;
- Implement the Institution's financial strategy:
 - Prepare and oversee implementation of Advans' budget, monitoring of expenses and production of monthly, quarterly, half-yearly and annual financial statements;
 - Oversee the Financial Manager to ensure smooth coordination and organization of the Finance function;
 - Ensure the consolidation of financial data and application of local accounting standards;
 - Control and optimize the treasury and payroll functions.
- Prepare and contribute quarterly to board of directors meetings at the Paris head office or remotely;
- Implement the necessary organization to support the bank's development;
- Oversee and optimize the Human Resources function and contribute to professional development of the bank's key staff;
- Oversee and improve the Logistic and Purchasing function;
- Oversee the Risks and Internal Control units
- Produce the mandatory external reportings and maintain good relationships with the local authorities (central bank, tax authorities) and other stakeholders (potential investors, lenders, donors and other providers).

Desired Profile

- Master's degree in management, banking or finance;
- Eight to ten years' professional experience, including five years in an executive position;
- Experience in managing multi-discipline teams within an international group;
- Accomplished experience in a developing country, in particular in Africa.

Required Skills

- Mastery of finance and corporate accounting, law, taxation;
- Fluent in English;
- Excellent entrepreneur, leadership and organizational skills with a strong results-oriented approach;
- Excellent interpersonal skills and cross-cultural sensitivity;
- Stress-resistant, capable of serenely managing a complex environment;
- Ability to find pragmatic solutions adapted to the local context.

To apply

Please go to the Job Opportunities ("apply now") page of our website www.advansgroup.com.

Only shortlisted applicants will be contacted. You will find more information on our website www.advansgroup.com.